

Training

(workshops, classes, distance learning, and certificate and degree programs are all available from various sources for a wide range of prices)

EEl Communications, <https://www.eeicommunications.com>

Publications Professionals, <http://pubspros.com>

GW, master's in publishing, Alexandria campus, <http://nearyou.gwu.edu/pubs>

USDA, graduate school has various individual courses related to editing, writing, project management, etc., as well as a certificate program in editorial practices, http://grad.usda.gov/index.php?option=com_frontpage&Itemid=1

Editcetera, in California but offers courses by mail, <http://www.editcetera.com>

Starting and running a business

Ruth E. Thaler-Carter, *Get Paid to Write! Getting Started as a Freelance Writer*, <http://www.witerruth.com/>

Katharine O'Moore Klopff, *Getting Started as a Freelance Copyeditor*, an electronic booklet, <http://www.kokedit.com/>

Sarah and Paul Edwards, *Making It On Your Own* (Tarcher, 1991)

<http://ampersandvirgule.blogspot.com/2007/11/handling-slow-pay-client.html> (blog entry about handling slow-paying clients by experienced editor Dick Margulis)

<http://www.bankrate.com/yho/itax/news/20010611a.asp?caret=1> (article about paying quarterly taxes, something freelancers need to do)

Organizations

(useful for information, networking, publications, and job boards)

Editorial Freelancers Association (not local, but has a job bank for members; information available to all includes pay ranges for various types of editorial work and a useful code of ethics), <http://the-efa.org>

Washington Independent Writers, <http://www.washwriter.org>

National Writers Union, <http://www.nwu.org/nwu/>

Association for Women in Communications, DC chapter, <http://www.awcdc.net>

Washington Book Publishers, <http://www.washingtonbooks.org>

Email lists

(helpful for networking, job announcements, and all kinds of useful information about publishing work; for all discussion lists read the rules in the group's FAQ or subscription message and follow netiquette norms)

dcpubs: freelance and employed publications professionals of all kinds, most of whom are local. To subscribe, go to <http://groups.yahoo.com/group/dcpubs> and click on "Join This Group."

FREELANCE list: freelancers in the publishing field from all over the world, a list dedicated to the business of pub-related freelancing; subscribe from this page: <http://COMMUNITY.LSOFT.COM/archives/FREELANCE.html>

copyediting-L: a very active list for copyeditors: to subscribe, create a message to listserv@listserv.indiana.edu. Leave the subject blank. In the message area type this message: subscribe copyediting-l Firstname Lastname, where -l is a dash and the lowercase letter "L", not the numeral "1". Firstname is your first name. Lastname is your last name. Delete any signature information. This is optional, but leaving the signature will cause the server to generate a somewhat perplexing error message.

McEdit: a list for editors who work on Macs: <http://groups.yahoo.com/group/McEdit>

Word-PC, for editors who work on PCs: <http://listserv.liv.ac.uk/archives/word-pc.html>

Microsoft's Word discussion groups: <http://www.microsoft.com/office/community/en-us/FlyoutOverview.aspx#13> (look in the lower right of the page)

Samples of professionals' Web sites

<http://www.kokedit.com>, also contains the Copyeditors' Knowledge Base, full of useful information and resources on learning the trade and finding jobs

<http://robertsonwriting.com/index.html>

<http://www.powersedit.com>

Agencies

(may have temp, temp-to-perm, and permanent positions; applicants are tested)

EI Communications, <https://www.eeicomunications.com>

SSR, <http://www.ssrinc.com/home.html>

Publications Professionals, <http://pubspros.com>

Style manuals and dictionaries

<http://www.chicagomanualofstyle.org/home.html> (*Chicago Manual of Style*, a venerable style guide, allows browsing Q&A and quick reference guide, but some tools now require subscription and search results require the hard copy)

<http://www.merriam-webster.com> (the most-used dictionary by publications in Washington; also has thesaurus and medical dictionary)

<http://www.gpoaccess.gov/stylemanual/index.html> (Government Printing Office style)

<http://www.psywww.com/resource/APA%20Research%20Style%20Crib%20Sheet.htm>
(American Psychological Association style)

<http://www.ncbi.nlm.nih.gov/books/bv.fcgi?rid=citmed.TOC&depth=2> (National Library of Medicine guide for medical citations)

<http://www.wmich.edu/wmu/writing/others> (online academic style guides)

<http://dictionary.cambridge.org>

<http://dictionary.reference.com>

Hunting grounds for editorial/writing jobs and clients

<http://www.writersmarket.com>

<http://www.writersdigest.com>

<http://www.writermag.com/wrt> (*Writer* magazine)

<http://mediabistro.com> (Media Bistro)

<http://publishers.org> (Association of American Publishers)

<http://www.asbpe.org> (business publishers)

<http://www.bookjobs.com>

http://jobs.copyeditor.com/home/index.cfm?site_id=502 (job board associated with *Copy Editor* newsletter; subscription not required to search jobs)

<http://www.bylinemag.com>

<http://www.journalismjobs.com>

<http://www.councilscienceeditors.org/jobbank> (science-oriented editorial jobs)

<http://aaupnet.org/membership/directory.html> (links to university presses)

<http://www.bookmarket.com/pubassn.htm> (book publishers)

General job boards

(use keywords to narrow search; these are just a few; craigslist also has job listings)

<http://www.indeed.com>

<http://www.monster.com>

<http://www.guru.com/pro/index.aspx>

Resources for editors and writers

Geoff Hart, *Effective Onscreen Editing: New Tools for an Old Profession*,
<http://www.geoff-hart.com/home/onscreen-book.htm>

Hilary Powers, *Making Word Work for You*, <https://www.the-efa.org/res/booklets.html>
(this site also has other Editorial Freelancers Association publications)

Matthew Stevens, *Subtleties of Scientific Style*, <http://www.sciencescape.com.au>

Peggy Smith, *Mark My Words: Instruction and Practice in Proofreading*, and many other books available from EEI Communications, <https://www.eecomunications.com>

Amy Einsohn, *The Copyeditor's Handbook*, available on Amazon, Half.com, and elsewhere

<http://www.writerscatablog.com> (Writer's Catablog)

<http://www.editorium.com> (excellent site for learning about electronic editing and using macros and wild card searching; has free newsletter and archives)

<http://word.mvps.org> (Word MVP site, has PC and Mac sections)

<http://editorsdesktop.com/library.html> (suggestions for editorial library and some articles about freelance editing)

http://www.inane.vcu.edu/resources_for_editors.htm (links to many resources)

<http://www.writersandeditors.com/work13.htm> (long list of resources, organizations, forums, etc., for editors; this is just one page, but the whole site is a goldmine as well)

<http://www.cardenworks.com/resources.html> (useful links for editors)

<http://sut1.sut.ac.th/strunk> (the original Strunk-before-White text of an old and beloved style guide, more for writers than editors)

<http://www.robertniles.com/stats> (quick help with numbers and statistics)

<http://www.mlanet.org/resources/medspeak/index.html> (help with understanding medical terminology)

<http://navigator.carolon.net> (a great little flowchart of copyright and fair-use law)

<http://www.worldwidewords.org/index.htm> (more fun and interesting than strictly referential, but quite informative about origins of idioms and such)

<http://www.writersandeditors.com/work1.htm> (long, long list of style guides and helpful sites explaining various aspects of editorial work)

<http://www.cjr.org/resources/lc> (Columbia Journalism Review's Language Corner, for picking up the editorial ethos)

<http://topics.nytimes.com/top/opinion/editorialsandoped/oped/columnists/williamsafire> (William Safire's language columns)

<http://www.theslot.com> (Bill Walsh's site for copyeditors; more journalistically oriented, fun to read)

<http://catalog.loc.gov> (look up publication details of books at the Library of Congress)

<http://www.writersandeditors.com/work19.htm> (tips on tact and tone)

<http://www.school-house-rock.com/GrammarRock.html> (where it all started!)

<http://www.acronymfinder.com/> (find definitions of acronyms)

<https://www.cia.gov/library/publications/the-world-factbook> (look up facts)

<http://www.docuticker.com> (resources, reports, and publications from government agencies, nongovernmental organizations, think tanks, and other public interest organizations)

<http://www.kokedit.com/library.shtml> (Copyeditors' Knowledge Base)

<http://www.askoxford.com/asktheexperts/faq/aboutgrammar/?view=uk> (ask a grammar question and browse previous questions answered by language experts at Oxford dictionary)

http://www.gmajor.com/Word_pages.htm (another site for making sense of Word)

<http://www.microsoft.com/mac/resources/resources.aspx?pid=resources> (Mactopia, Word for Mac resources)

<http://anotherrealm.com/prededitors/peba.htm> (Preditors and Editors, a guide to publishers and publishing services for serious writers)

<http://www.writersweekly.com> (ezine for freelance writers)